# **UNIVERSITY OF DELHI**

Bachelor of Arts (Programme) Arabic

(Effective from Academic Year 2019-2020)



Applicable for students registered with Regular Colleges, Non Collegiate Women's Education Board and School of OpenLearning

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	(with course wise learning objective, learning outcomes, reading list, teaching-learning process and assessment methods)	

# Preamble

The objective of any programme at Higher Education Institute is to prepare their students for the society at large. The University of Delhi envisions all its programmes in the best interest of their students and in this endeavour it offers a new vision to all its Under-Graduate courses. It imbibes a Learning Outcome-based Curriculum Framework (LOCF) for all its Under Graduate programmes. The LOCF approach is envisioned to provide a focused, outcome-based syllabus at the undergraduate level with an agenda to structure the teaching-learning experiences in a more student-centric manner. The LOCF approach has been adopted to strengthen students' experiences as they engage themselves in the programme of their choice. The Under-Graduate Programmes will prepare the students for both, academia and employability.

Each programme vividly elaborates its nature and promises the outcomes that are to be accomplished by studying the courses. The programme also state the attributes that it offers to inculcate at the graduation level. The graduate attributes encompass values related to well-being, emotional stability, critical thinking, social justice and also skills for employability. In short, each programme prepares students for sustainability and life-longlearning.

The new curriculum of B.A. (Programme) Arabic has been structured in a way that the student will learn the Arabic script at the first stage which may include recognition, reading and writing of Arabic Alphabets. After having learnt the script, he will be able to read short and simple sentences in Arabic and with the passage of time he will excel in understanding the Arabic Text. Through the new curriculum of BA (Programme) Arabic the students will be able to learn the Arabic Grammar which will help in improving reading and writing skills and thus enhance the language performance. Due attention has been given to Classical / Modern Arabic Literature through which the student will get an overview of the Classical / Modern Arabic language and will be able to talk and write about various social and economic issues in Arabic language. The curriculum also focuses on English-Arabic-English translation of simple political, socioeconomic and cultural topics keeping in view increasing demand in day to-day life. This new curriculum will also help the students to acquire skills in delivering short speeches on simple topics, writing applications, formal and informal letters etc. The availability of skills enhancement papers will also help the students excel in Arabic Khutoot as well as Arabic Software and thus will open up different job opportunities for students in government and private sectors in India as well as abroad. The curriculum of B.A. (Programme) Arabic has been

designed in such a way that it also offers the papers that impart the knowledge of Arab world and Arab culture. The student will have the understanding of Indo-Arab Relations in Pre-Islamic as well as Modern period and the development of bilateral relations between India and Arabs.

The University of Delhi hopes the LOCF approach of the programme B.A. (Programme) Arabic will help students in making an informed decision regarding the goals that they wish to pursue in further education and life, at large.

# **1. Introduction toProgramme**

The Choice-Based Credit System (CBCS) offers flexibility of programme structure while ensuring that students gets a strong foundation in the subject and gain in-depth knowledge of all aspects of the field. The Learning Outcomes-Based Curriculum Framework (LOCF) is designed around the CBCS and is intended to suit the present day needs of students in terms of securing their path towards higher studies or employment.

#### **Programme Duration:**

The B.A. Programme in Arabic will be of three years' duration. Each year will be called an academic year and will be divided into two semesters. Thus, there will be a total of six semesters. Each semester will consist of sixteen weeks.

#### Design of Programme:

The teaching-learning will involve theory classes (lectures) and tutorial classes. The curriculum will be delivered through various methods including chalk and talk, power point presentations, audio and video tools, E-learning/E-content, field trips, seminars (talks by experts), workshops, projects and class discussions. The assessment broadly will comprise of an Internal Assessment (continuous evaluation) and an End-Semester Examination. Each theory paper will be of 100 marks with 25% marks for the Internal Assessment and 75% marks for the End-Semester Examination. The Internal Assessment will be conducted through tests/ assignments/oral presentations/short projects.

#### Programme Structure:

The B.A. Programme in Political Science consists of Core Courses and Elective Courses. The Core Courses are all compulsory courses, and are of two categories : (1) Discipline-Specific Core Course (DSC) and (2) Foundation (English/MIL) Course. The Elective Courses are of three categories : (1) Discipline-Specific Elective (DSE) ; (2) Generic Elective (GE) which is inter- disciplinary in nature ; and (3) Skill Enhancement Course (SEC). In addition, there are two compulsory Ability Enhancement Courses (AECC).

To acquire a degree in the B.A. Programme in Arabic, a student must study twelve Core Courses (eight Discipline-Specific Core Courses, and four Foundation [English/MIL] courses), ten Elective Courses (four Discipline-Specific Electives, two Generic Electives, and four Skill Enhancement Courses), and two Ability Enhancement Compulsory Courses. If the student chooses to do so, he or she may write a dissertation or undertake a project in lieu of any one elective paper worth 6 credits in the sixth semester. Of the eight Discipline-Specific Core Courses, four would be from the discipline of Arabic, and the other four courses from the second discipline chosen by the student. Of the four Discipline-Specific Elective Courses, two would be from Arabic, and the other two from the second disciplinechosen.

The Core Courses, Discipline-Specific Electives and Generic Electives all carry 6 credits each. Of these 6 credits, 5 credits are assigned to theory, and 1 credit to tutorials. The Skill Enhancement Courses and the Ability Enhancement Compulsory Courses carry two credits each. These latter two categories of courses have no tutorial component. A student has to earn a minimum of 120 credits to get a degree in the B.A. Programme in Arabic.

The student will study one Discipline -Specific Core Course from Arabic in each of Semesters I, II, III and IV. He or she will also study one Discipline-Specific Core Course from his or her second chosen discipline in each of these four semesters. One Foundation Course each will also be studied in Semesters I, II, III and IV. One Ability Enhancement Compulsory Course will be studied in Semester I, and the second such course in SemesterII.

The student will study one Discipline-Specific Elective from Arabic each in Semesters V and VI, and also one Discipline-Specific Elective, from the second chosen discipline, each in these two semesters. One Generic Elective will also be studied in each of Semesters V and VI. One Skill Enhancement Course each will be studied in Semesters III, IV, V and VI.

The courses have been structured in a way that they apart from imparting the lessons on Arabic language, literature, Arab world and Indo-Arab relations they also create for the students business opportunities in governmental \ private institutions as well as job opportunities available abroad.

# **2. Learning Outcome-based Curriculum Framework inProgramme B.A. (Programme) Arabic**

# 2.1 Nature and Extent of the Programme in B.A. (Programme)Arabic

The Learning Outcomes-Based Curriculum Framework (LOCF) for the B.A. Programme in Arabic is designed to afford a skeletal structure within which the programme can be developed to suit the need of the hour, in keeping with the emergence of new areas within Arab world. The framework allows for flexibility in programme design and course content development, and at the same time maintains a basic uniformity of structure, vis-a-vis other universities across the country. The B.A. Programme in Arabic aims to provide students with both a conceptual and a practical grasp of the discipline, and to encourage them to draw connections between Arabic and other social science disciplines by offering courses of an inter-disciplinary nature.

The Core Courses offered by the programme are designed to equip the student with a robust foundation in Arabic, whereas the Discipline- Specific Electives are designed simultaneously around classically important areas of enquiry, and newly emergent ones. The Skill-Enhancement Courses acquaint the student with the applied aspects of this fascinating discipline, allowing him or her to use the skills learnt to solve problems that arise in the real world. The courses offered in this Programme, taken together, equip the student to pursue higher studies, and also to make his or her way outside academics – whether in the governmental or non-governmentalsector.

The courses have been structured in a way that they apart from imparting the lessons on Arabic language, literature, Arab world and Indo-Arab relations they also create for the students business opportunities in governmental \ private institutions as well as job opportunities available abroad.

# 2.2 Aims of Bachelor Degree Programme in B.A. (Programme) Arabic

The B.A. (Programme) in Arabic aims to equip the students with three major components; Arabic Language, Literature and Arab World and Arab Culture With these, a student not only becomes a responsible civilian but also well equipped to meet the growing demand of this language in India and Arab world which is becoming a fast growing discipline in many major universities at the international level. For imparting language skills especially, there are units for imparting education in functional language through language teaching modes, like practical classes in language labs and holding spoken language symposiums and interpretation sessions.

It also aims to teach the students Arabic script at the first stage which may include recognition, reading and writing of Arabic Alphabets. After having learnt the script, he will be able to read short and simple sentences in Arabic and with the passage of time he will excel in understanding the Arabic Text. Through the new curriculum of BA (Programme) Arabic the students will be able to learn the Arabic Grammar which will help in improving reading and writing skills and thus enhance the language performance. Due attention has been given to Classical / Modern Arabic Text through which the student will get an overview of the Classical/ Modern Arabic language and will be able to talk and write about various social and economic issues in Arabic language. The curriculum also focuses on English-Arabic-English translation keeping in view its increasing demand in day to-day life. This new curriculum will also help the students in writing applications, formal and informal letters etc. The availability of skills enhancement papers will also help the students excel in Arabic Software and thus will open up different job opportunities for the students in government and private sectors in India as well as abroad. The curriculum of B.A. (Programme) Arabic has been designed in such a way that it also offers the papers that impart the knowledge of Arab world and Arab culture. The student will have the understanding of Indo-Arab Relations in Pre-Islamic as well as Modern period and the development of bilateral relations between India and Arabs.

Thus this programme provides students with both a conceptual and a practical grasp of the discipline, and to encourage them to draw connections between the Arabic language and other social science disciplines by offering courses of an inter-disciplinary nature. The proposed courses acquaint the students with the applied aspects of this fascinating discipline, allowing him or her to use the skills learnt to solve problems that arise in the real world. The courses offered in this Programme, taken together, equip the student to pursue higher studies, and also to make his or her way outside academics – whether in the governmental or non-governmental sector.

The curriculum aims to make the student proficient in Arabic as well as in certain interdisciplinary areas, through the transfer of knowledge in the classroom, and practical knowledge obtained through real-world interactions and field experiences. Classroom teaching will be undertaken through lectures, delivered through the medium of blackboard and chalk, charts, power point presentations, and the use of audio-visual resources (films, documentaries, and material from the internet) when deemed appropriate. An interactive mode of teaching will be used. The student will be encouraged to participate in discussions and make presentations on various topics. The emphasis will be on problem-solving and on the inculcation of analytical and critical capacities in the student. Theoretical analysis will go hand in hand with a stress on the practical; this will make for a fuller and more grounded understanding of concepts. Students will participate in field trips, workshops, and seminars; their association with governmental institutions and/or NGOs and/or research institutes in the capacity of interns will facilitate an understanding of the applied aspects of the programme, and further allow them to gain exposure to sites of possible future employment and work.

# 3. Graduate Attributes in B.A. (Programme) Arabic

The following are the graduate attributes in B.A. (Hons.) Arabic

#### i. Disciplinaryknowledge

The disciplinary knowledge of Arabic will enable the graduates to apply gained knowledge, skills and his own ability in professional situations and achieve the institutions' or organizations' objectives.

#### ii. CommunicationSkills

The Arabic programme will also equip the graduate with the ability to express thoughts and ideas effectively in writing and orally, to communicate with others using appropriate media and to confidently share one's views and express oneself; the ability to listen carefully, and present complex information in a clear and concise manner to people from diverse backgrounds in diverse contexts.

#### iii. Moral and ethicalawareness/reasoning

The Arabic programme will inculcate among the students moral values through its vast series of courses and the capacity to identify ethical issues related to one's work, and commit not to resort to unethical behaviour such as plagiarism, falsification of data, misrepresentation of facts, and the violation of intellectual property rights; capacity to appreciate the ethical nature of the current

debates on the environment, development, social media, artificial intelligence, and so on; capacity to uphold truthfulness and integrity in all aspects of one's research and one'swork.

#### iv. Multiculturalcompetence

The availability of courses related to Indo-Arab culture opens up different aspects of the topic as well as ways of strengthening the bi-lateral relations between the two cultures that will surely help in spreading the awareness pertaining to the values and beliefs of multiple cultures; a global and cosmopolitan perspective, and a capacity to effectively engage in a multicultural society and interact respectfully with diverse communities and groups.

#### v. Information/digitalliteracy

This Arabic programme with its courses on Information and Communications Technology (ICT) will help the graduates in a variety of learning situations; the ability to access, evaluate, and use a variety of information sources. Language learning using information technology proved very beneficial for students.

#### vi. Reflective thinking

Reflective thinking helps graduates develop higher-order thinking skills by prompting graduates to (1) relate new knowledge to prior understanding, (2) think in both abstract and conceptual terms, (3) apply specific strategies in novel tasks and (4) understand their own thinking and learning strategies. Reflective thinking also helps to determine a graduate's strengths and weaknesses by allowing them to question values and beliefs, challenge assumptions, recognize biases, acknowledge fears, and find areas of improvement.

#### vii. Criticalthinking

Capacity to evaluate evidence, arguments, claims, and beliefs with independence and originality and to assess practices, policies and theories unhindered by the influence of schools of thought considered trendy or fashionable. The courses are designed in a way to accommodate a graduate with critical thinking by making him learn to critically evaluate arguments, assumptions, abstract concepts to make judgements, and to frame appropriate questions to achieve a solution or identify a range of solutions to a problem.

#### viii. Scientific Reasoning

Ability to analyse, interpret and draw objective conclusions from various texts, literary corpora and socio-cultural contexts to identify, extract and generalise on existing linguistic, literary and cultural patterns.

#### ix. Analytical Reasoning

Develops the capacity to critically analyse and evaluate written and oral texts in Arabic. Capacity to produce structured, argumentative texts in Arabic in a cohesive and coherent manner. Is skilled at using contextual cues to understand the features of domain specific writings.

#### x. Cooperation/Teamwork

Ability to work effectively and respectfully with people from diverse backgrounds; capacity to cooperate with others and make a coordinated effort as part of a group, and work as a member of a team in the interests of a commoncause. The graduates are trained in groups and the benefits of team work are inculcated through practical training.

#### xi. Research-relatedskills

A sense of inquiry and a capacity for asking relevant and appropriate questions and for problematizing; the ability to recognise cause-and-effect relationships, define problems, formulate hypotheses, test hypotheses, and analyse, interpret and draw conclusions from data; the ability to plan, design, and execute research and investigations and concisely report the results thereof. Thus the graduates get to know research related skills through the assignments and term papers on completion of each course.

#### xii. Problemsolving

Capacity to extrapolate from what one has learned and apply one's competencies to solve unfamiliar problems, and to apply one's learning to real-life situations. Thus for effective problem solving efficiency, the graduates are taught to manage learning tasks independently, professionally and ethically.

#### xiii. Self-directed Learning

Capacity to reflect on and evaluate one's learning process through structured self-evaluation provided by the teacher or available in the course material (text book) prescribed. Capacity to adapt to the flipped classroom model by taking responsibility and ownership of one's learning outside the classroom environment.

#### xiv. Life long Learning

Capacity to put in practice communicative, linguistic and literary competences in learning other languages and literatures. Ability to enhance various specialised skills of professional domains, such as Creative Writing, Translation, Language Teaching, Official Writing, Advertisement, Script Writing, Journalistic Writing etc. using the knowledge of the language.

# 4. Qualification Descriptors for Graduates B.A. (Hons.) Arabic

The qualification description for the B.A. Honours in Arabic include:

- Ability to produce clear, detailed text on a wide range of subjects and explain a viewpoint on a topical issue giving the advantages and disadvantages of various alternatives.
- Demonstrate understanding about the Arab history and Arab culture as well as Arabic language and literature.
- Demonstrate understanding of various approaches to the study of language and literature.
- Ability to understand Arabic language and literature in the context of Arab, Indian and World literatures.
- Capacity to effectively communicate and establish a social interaction in a multicultural context.
- Use knowledge, understanding and skills required to carry forward basic research on pertinent issues related to various relevant domains, collection of data, processing, analysing, documenting and reporting them in an appropriate format.
- Capacity to undertake professional assignments in a number of fields requiring advance knowledge of language such as, translation, interpretation, creative writing, official writing,

language teaching at the school and equivalent levels, universities, publishing, the print and electronic media, journalistic writings etc.

# 5. Programme Learning Outcomes for in B.A. (Prog.) Arabic

- Develop communication skills in the chosen language and help to acquire a broad understanding of the society, history and culture within which the language has developed and are used.
- Integrate knowledge of social and political institutions, historical events, and cultural movements into the acquisition of the ability for critical understanding of literature.
- Enable students to attain the linguistic skill for domain specific writings and critical writings.
- Equip students to continue their studies in a postgraduate programme in language, literary, cultural and comparative studies.
- Provide students with the competences necessary to immediately enter professional life for a variety of employment opportunities (in translation, interpretation, creative writing, official writing, language teaching at the school and equivalent levels and universities, publishing, the print and electronic media, journalistic writings etc and in other emerging areas where knowledge of a language is either required or seen as an advantage)

# **Teaching-Learning Process**

The curriculum allows the use of varied pedagogic methods and techniques to covey and imparts knowledge both within the formal structure of the classroom and beyond it. These include

- Lectures
- Tutorials
- Power-pointpresentations
- Projectwork
- Documentary films on related topics
- Debates, Discussions, Quiz
- Talks/workshops
- Interaction with subject and areaexperts

- Academic festivals and seminars
- Excursions and walks within thecity
- Visit to the Museums and National Archives
- Outstation fieldtrips
- Surveyresearch
- Internships

# **Assessment Methods**

Apart from the end semester exams that the university conducts on a bi-annual basis; a continuous and comprehensive system of assessment provides a mechanism for the teacher and student to take stock of their progress and grasp of the syllabi content. These include:

- Writtenassignments
- ProjectsReports
- Classpresentations
- Participation in classdiscussions
- Ability to think critically and creatively to solve theproblems
- Application of conceptual understanding to field-basedvariables
- Reflexive thinking
- Engagement with peers and groupdiscussion
- Participation in extra and co-curricularactivities
- Critical assessment of Booksetc.

# 1. Structure of B.A. (Programme) Arabic

Credit Distribution for B.A. (Programme) Arabic

# Details of courses under B.A (Prog.)

Course	*Credits	
	Theory+ Practical	Theory +Tutorial
I. Core Course		
(12Papers)	12X4=48	12X5=60
Two papers –		
English Two papers		
– MIL		
Four papers – Discipline		
1. Four papers –		
Discipline 2.		
Core Course Practical / Tutorial*		
(12Practical/Tutorials*)	12X2=24	12X1= 12
II. Elective Course		
(6Papers)	6X4=24	6X5=30
Two Papers: Discipline 1 specific		
Two Papers: Discipline 2 specific		
Two Papers: Interdisciplinary		
(Two papers from each discipline of choice and two papers of interdisciplinary nature.)		
Elective Course Practical/Tutorial*		
(6Practical/Tutorials*)	6X2=12	6X1= 6
Two papers- Discipline 1specific		
Two papers- Discipline 2specific		
Two papers- Generic (Inter disciplinary)		

(Two papers from each discipline of choice including papers of interdisciplinary nature.)

• Optional Dissertation or project work in place of one elective paper (6 credits) in 6thSemester

III. Ability EnhancementCourses		
1. AbilityEnhancementCompulsory	2X2= 4	2X2=4
(2 Papers of 2 credits each)		
Environmental Science Eng	lish	
Communication/MIL		
2. AbilityEnhancementElective	4X2=8	4X2=8
(Skill Based)		
(4 Papers of 2 credits each)		
	Total Credits= 120	120

Institute should evolve a system/policy about ECA/ General Interest/ Hobby/ Sports/ NCC/ NSS related courses on its own.

\* wherever there is a practical there will be no tutorial and vice-versa

#### List of Papers and Courses

#### A. Discipline Specific Core Course(4)

- 1. Paper I Text & Applied Grammar-I
- 2. Paper II Text & Applied Grammar-II
- 3. Paper III Text, Applied Grammar & Translation-I
- 4. Paper IV Text, Applied Grammar & Translation-II

#### **B.** Core/ Foundation (Compulsory) (4)

- English(2)
- MIL(2)

### C. Ability Enhancement Course (Compulsory)(2)

- English/ MIL (Communication)
- EnvironmentalScience

#### **D.** Ability Enhancement (Elective) Skill Based Course(4)

- 1. Arabic For Beginners
- 2. Arabic Composing & Setting
- 3. Computer Literacy (Arabic Software & Websites)
- 4. Arab World: Brief Introduction

#### **E.** Discipline Specific Elective Course(2)

- 1. Arabic Children's Stories (Reading & Comprehension)
- 2. Translation: Arabic-English-Arabic
- 3. Khutoot: Ruq'ah and Naskh
- 4. Composition

#### F. Generic Elective Courses (Interdisciplinary)(2)

- 1. Let us Read & Write Arabic
- 2. Arabic For Job Seekers
- 3. Introduction to History of Arabic Language
- 4. Impact of Arabic on Indian Languages

# Semester-wise Distribution of Courses

B.A (Prog.) Arabic Courses

S. NO.	Co	Paper				
1101	SEMESTER - I					
	Subject - I Arabic- 1	DisciplineSpecificCore	Text & Applied Grammar-I	DSC IA		
	Subject - II (Any Other)	DisciplineSpecific Core		DSC IIA		
Eng	lish Core (Compulsor	y)		CC		
	English/MIL	Ability		AECC		
	(Communication) / Environmental Science	Enhancement (Compulsory)				
	Subject - I	SEMESTER - II				
Arabic - 2 Subject - II (Any Other)		DisciplineSpecificCore	Tex & Applied Grammar-II	DSC IB		
		DisciplineSpecific Core		DSC IIB		
	MIL	Core (Compulsory)		CC		
	English/MIL	Ability		AECC		
	(Communication) / Environmental Science	Enhancement (Compulsory)				
	Subject - I	SEMESTER - III				
	Arabic - 3	DisciplineSpecificCore	Text, Applied Grammar & Translation-I	DSC IC		
	Subject - II (Any Other)	DisciplineSpecific Core		DSC IIC		
	English	Core (Compulsory)		CC		
Skil	l Based-1	Ability Enhancement (Elective)	Arabic For Beginner	s AECC (1)		

# **SEMESTER - IV**

Subject - I Arabic- 4	DisciplineSpecific Core	Text, Applied Grammar & Translation-II	DSC ID
Subject - II (Any Other)	DisciplineSpecific Core		DSC IID
MIL Skill Based-2	Core (Compulsory) Ability Enhancement (Elective)	Arabic Composing & Setting	CC AEC C (2)
	SEMESTER - V	U	
Skill Based -3	AbilityEnhancement (Elective)	Computer Literacy (Arabic Software & Websites)	AEC C (3)
Discipline Specific Elective Course - I (Arabic)		A) Arabic Children's Stories: Reading & Comprehension	DSE 1A
		B) Translation: Arabic-English- Arabic	
Discipline Specific Elective Course -II Generic Elective - I	From Second Discipline/ Subject		DSE 2A
(Interdisciplinary) AnyOne	From Second Discipline/ Subject	Let Us Read & Write Arabic	GE I
	SEMESTER - VI		
Skill Based -4 Discipline Specific Elective Course-I Arabic	AbilityEnhancement (Elective)	Arab World: A Brief Introduction A) Khutoot: Rug'ah & Naskh	AEEC( 4) DSE 1B

Discipline Specific Elective Course -II	From Second Discipline/Subject		DSE 2B
Generic Elective - II (Interdisciplinary) AnyOne	, c	Arabic For Job Seekers	GE II

From Second Discipline/Subject

# Core-In Lieu of MIL (Arabic)-I (B.A. (P) A.R. 1.1)

# **Course Objectives:**

- 1. Learners will become more accurate and efficient in using a language.
- 2. Improves the fluency in the language.
- 3. Able to speak, read and write the language more efficiently.

#### **Course Learning Outcomes**

The student will be able to:

- a) Recognise, read and write Arabic alphabet.
- b) Read short and simple sentences in Arabic.
- c) Use basic interrogative sentences in Arabic.
- d) Utter the basic vocabulary of the things around him/her in Arabic.
- e) Write the Arabic numerals from 1 to 10.

# Unit 1

- Reading & Writing Arabic
- Alphabets with different shapes
- Moon & Sun letters
- Vowel signs (short &long)
- Joining of letters
- Words with different vowels
- Reading text with vowels
- Practicing Arabic alphabets in isolated shapes, two, three, four & five letters
- Copying text
- Taking dictation

#### Unit 2

Basic Vocabulary Frequently used Urdu words of Arabic origin. (100) Frequently used vocabulary of the following heads: (300)

- House
- Kitchen
- Office
- Class Room
- College
- Human Body
- Vegetables
- Fruits
- Name of Days
- Name of Months
- Numbers (1-10)

# Unit 3

Conversation

To learn how to make sentences using the following Particles:

أسماء الإشارة (مفرد)	Ţ	لدى	عند	همزة	ھل	لا	نعم
عدد وصفي (1-10)	کم	أين	متى	لماذا	کيف	من ما	أسماء الاستفهام

# References

- 1. V. Abdur Rahim : Madinah Arabic, Vol. 1, New Delhi.
- 2. Prof. W. A.Nadwi: A Practical Approach to the Arabic Language Vol.1, New Delhi.
- 3. Reading material prepared by the Department of Arabic, ZHDC, D.U.

4. د. إحسان الرحمان: الجديد في العربية، نيو دلمي

# **Additional Resources:**

- 1. Prof.S.A.Rahman: Teach Yourself Arabic, New Delhi.
- 2. Prof.R.I. Faynan: Essential Arabic, New Delhi.
- 3. Dr. Amir Jamal: Arabic Learn the Easy Way, New Delhi.

# **Teaching Learning Process**

- The teacher will help the students practice writing Arabic alphabet.
- The teacher will monitor the students and correct their mistakes in their notebooks.
- The teacher will ask the students to learn vocabulary and will give them vocabulary related activities.
- The teacher will give the students oral drilling in the pronunciation of vocabulary.
- The teacher will guide the students about how to make simple sentences using given words.
- The students will practice how to write Arabic numerals as well as how to form simple questions in Arabic.

#### **Assessment Methods**

Internal Assessment:

a. Class test	•	10 Marks
b. Assignme	ent:	10 Marks
c. Attendan	ce:	05 Marks
	-	

End Semester Exam:	75 Marks
Total Marks:	100 Marks

#### Keywords

Arabic Reading Writing Vocabulary Conversation

### Core-In Lieu of MIL (Arabic)-II (B.A. (P) A.R. 1.2)

#### **Course Objectives:**

1. Learners will become more accurate and efficient in using a language.

2. Improves the fluency in the language.

3. Able to speak, read and write the language more efficiently.

#### **Course Learning Outcomes**

The student will be able to:

a) Learn the essential grammar of Arabic language.

b) Read and comprehend the Arabic lessons.

c) Learn how to apply the grammar and enrich their vocabularies.

d) Write small sentences applying already learnt grammar and vocabularies.

e) Translate simple sentences from English into Arabic.

# Unit 1

Text:

Lessons: 1 - 10

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الجديد في اللغة العربية: السيد إحسان الرحمن
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#### Unit 2 Grammar:

•	Masculine & Feminine	المذكر والمؤنث
•	Definite & Indefinite	المعرفة والنكرة
•	Singular & Plural	المفرد والجمع
•	Demonstrative Pronouns	أسماء الإشارة
•	Detached Pronouns	الضمائر المنفصلة
•	Attached Pronouns	الضمائر المتصلة
•	Annexation	الإضافة: المضاف والمضاف إليه
•	Quality & the Noun Qualified	النعت والمنعوت
•	Nominal Sentence	الجملة الاسمية: المبتدأ والخبر
•	Cardinal Numbers 1-10	العدد الأصلي من 1 إلى 10
•	Preposition	حروف الجر: من، في، إلى، على، بـ ، لـ
•	Perfect Tense	الفعل الماضي
•	Imperfect Tense	الفعل المضارع
•	Verbal Sentence	الجملة الفعلية: الفاعل والمفعول

# Unit 3

Translation: Translation of simple sentences from English into Arabic

#### References

- 1. Dr. W. A.Nadwi: A Practical Approach to the Arabic Language Vol.1, New Delhi.
- 2. Prof. R.I. Faynan: Essential Arabic, New Delhi.
- 3. Dr. Amir Jamal: Arabic Learn the Easy Way, New Delhi.

4. مولاناعبدالرحمنامرتسرى :كتاب النحو، پانى يت

#### **Additional Resources**

- 1. J. A. Haywood & H. M. : A New Arabic Grammar, New Delhi.
- 2. Prof. V. Abdur Rahim: Madina Arabic, Vol. 1, New Delhi.

مولانا عبدالماجد الندوي :معلم الإنشاء، لكنؤ

عبد الستار خان: عربي كا معلم، دبلي

#### **Teaching Learning Process**

- The teacher will ask the students to read the Arabic text and will correct them wherever necessary.
- The teacher will help the students pronounce the Arabic words of the text correctly.
- The teacher will help the students comprehend the text and will elicit the meanings of its difficult words.
- The teacher will give the oral translation of the text in the classroom if necessary.
- The teacher will explain to the students the prescribed grammar lessons and give them activities on grammar points.
- The students will demonstrate their reading and comprehension skills by reading the text and answering the relevant questions asked by the teachers.

#### **Assessment Methods**

Internal Assessment:

a. Class test:	10 Marks
b. Assignment:	10 Marks
c. Attendance:	05 Marks
End Semester Exam:	75 Marks
Total Marks:	100 Marks

#### Keywords

Text Grammar Translation

# DSC-I Text & Applied Grammar-I (B.A. (P) A.R. 1.3)

### **Course Objectives:**

- 1) To make students able to read the text accurately.
- 2) To make learners well versed in Syntax and Morphology.

#### **Course Learning Outcomes**

The student will be able to:

- a) Recognise, read and write Arabic alphabet.
- b) Read and make simple nominal and verbal sentences in Arabic.
- c) Understand and apply basic grammar rules required at the first stage of learning Arabic.
- d) Conjugate the different patterns of Perfect and Imperfect Verbs.
- e) Enhance his vocabulary through the given text and understand the different structures of sentences.

# Unit 1

#### Text:

# Madina Arabic Reader, Vol - 1

Dr. V. Abdur Rahim

# Unit 2

Grammar:

<ul> <li>Arabic Alphabet</li> </ul>	حروف الهجاء
<ul> <li>Sun Letters &amp; Moon Letters</li> </ul>	الحروف الشمسية والحروف القمرية
<ul> <li>Vowels</li> </ul>	الحركات
<ul> <li>Orthographic Signs</li> </ul>	السكون والشدة والمدة)
<ul> <li>Masculine &amp; Feminine</li> </ul>	المذكر والمؤنث
<ul> <li>Definite &amp; Indefinite</li> </ul>	المعرفة والنكرة
<ul> <li>Singular &amp; Plural</li> </ul>	المفرد والجمع
<ul> <li>Sound Masculine Plural</li> </ul>	جمع المذكر السالم
<ul> <li>Sound Feminine Plural</li> </ul>	جمع المؤنث السالم
<ul> <li>Broken Plural</li> </ul>	الجمع المكسّر
<ul> <li>Demonstrative Pronouns</li> </ul>	أسماء الإشارة
<ul> <li>Attached &amp; Detached Pronouns</li> </ul>	الضمائر المتصلة والضمائر المنفصلة
<ul> <li>Nominal Sentence</li> </ul>	الجملة الاسمية: المبتدأ والخبر
<ul> <li>Perfect Tense</li> </ul>	الفعل الماضي
<ul> <li>Imperfect Tense</li> </ul>	الفعل المضارع

#### Unit 3

Application of Grammar Simple Sentences based on the Above Grammar

#### References

- 1. Dr. W. A.Nadwi: A Practical Approach to the Arabic Language Vol.1, New Delhi.
- 2. Prof. R.I. Faynan: Essential Arabic, New Delhi.
- 3. Dr. Amir Jamal: Arabic Learn the Easy Way, New Delhi.

4. مولاناعبدالرحمنامر تسرى :كتاب النحو، پانى پت

#### **Additional Resources**

- 1. J. A. Haywood & H. M. : A New Arabic Grammar, New Delhi.
- 2. Prof. V. Abdur Rahim: Madina Arabic, Vol. 1, New Delhi.

مولانا عبدالماجد الندوي :معلم الإنشاء، لكنؤ

عبد الستار خان: عربى كا معلم، دبلى

#### **Teaching Learning Process**

- The teacher should ask the students to read the text loudly one by one.
- Having taught a lesson, the teacher should check the students' ability of understanding by asking simple questions related to the lesson and the grammar it contains.
- The teacher should explain the grammatical points from time to time as per the need during the teaching of the text.
- The teacher should help the students in solving grammar based exercises.
- The teacher may ask the students to translate the text into English to know how much they have understood the lesson.
- The teacher should explain each and every grammatical topic by giving a number of examples.
- The teacher should involve the students in teaching-learning process and ensure every student's participation in the class.
- The teacher should inquire the grammatical rules from the students every now and then so as to inculcate the same among them.
- The teacher should ask the students to make simple sentences based on the grammar and vocabulary they have learnt.
- The teacher may ask the students to translate simple sentences into Arabic based on the grammar they have been taught.

# **Assessment Methods**

#### Internal Assessment:

a. Class test:	10 Marks
b. Assignment:	10 Marks
c. Attendance:	05 Marks

End Semester Exam:75 MarksTotal Marks:100 Marks

# Keywords

Text Reading Writing Grammar Sentences

# DSC-II Text & Applied Grammar-II (B.A. (P) A.R. 1.4)

# **Course Objectives:**

- 1) To make students able to read the text accurately.
- 2) To make learners well versed in Syntax and Morphology.

# **Course Learning Outcomes**

After completing this course the learner will:a) Be able to understand Arabic text.b) Make questions in Arabic language.c) Take dictation of Arabic text.

# Unit 1

**Text:** Madina Arabic, Vol – 2 by Dr. V. Abdur Rahim

# Unit 2

# Grammar:

Grammar-based Exercises

<ul> <li>Quality &amp; the Noun Qualified</li> </ul>	النعت والمنعوت
<ul> <li>Annexation</li> </ul>	الإضافة
<ul> <li>Preposition</li> </ul>	حروف الجر
<ul> <li>Verbal Sentence</li> </ul>	الجملة الفعلية: الفعل + الفاعل
<ul> <li>Verbal Sentence</li> </ul>	الفعل + الفاعل + المفعول به
<ul> <li>Conjugation of the Perfect Verb</li> </ul>	تصريف الفعل الماضي
<ul> <li>Conjugation of the Imperfect Verb</li> </ul>	تصريف الفعل المضارع
<ul> <li>Conjugation of the Imperative</li> </ul>	تصريف فعل الأمر
<ul> <li>Conjugation of the Prohibitive</li> </ul>	تصريف فعل النهي
<ul> <li>Active Verb &amp; Passive Verb</li> </ul>	الفعل للمعلوم والفعل للمجهول
<ul> <li>Groups of the Trilateral Verbs</li> </ul>	أبواب الفعل الثلاثي المجرد
<ul> <li>Active Participle</li> </ul>	اسم الفاعل
<ul> <li>Passive Participle</li> </ul>	اسم المفعول
Unit 3	

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#### References

- 1. Dr. Syed Ali : Arabic for Beginners, Hippocrene Publishers.
- 2. Dr. W. A. Nadwi : A Practical Approach to The Arabic Language Vol-1, Delhi
- 3. Amir Jamal : Arabic: Learn the Easy Way, New Delhi

#### **Additional Resources**

- 1. J. A. Haywood & H. M. : A New Arabic Grammar, Lund Humphries Publishers.
- 2. Prof. V. Abdur Rahim: Madina Arabic, Vol. 1, New Delhi.

مولانا عبدالماجد الندوي :معلم الإنشاء، لكنؤ

عبد الستار خان: عربى كا معلم، دہلى

#### **Teaching Learning Process**

- Initially, the learner will be encouraged:
- To read the text.
- To comprehend all the words.
- To translate the text into the mother tongue.
- To make similar Arabic sentences.

#### **Assessment Methods**

Internal Assessment: a Class test: 10 Marks

a. Class lest.	10 Marks
b. Assignment:	10 Marks
c. Attendance:	05 Marks

End Semester Exam:75 MarksTotal Marks:100 Marks

### Keywords

Reading Dictation Comprehension Sentence formation

#### DSC-III Text, Applied Grammar & Translation-I (B.A. (P)A.R. 1.5)

#### **Course Objectives:**

- 1) To make students able to read the text accurately.
- 2) To make learners well versed in Syntax and Morphology.
- 3) To make students able to translate the text.

#### **Course Learning Outcomes**

The Student will be able to:

a) Easily read and apprehend the Arabic text.

b) Increase the understanding of the different structure of Arabic sentences.

- c) Enhance the Arabic vocabulary through Arabic text.
- d) Understand the different grammatical points based on Morphology &Syntax.
- e) Improve the translation skills.

#### Unit 1

#### Text:

Prescribed Book:

Lessons:

#### Unit 2

#### Grammar:

Inna & its sisters إنّ وأخواتها
 Kaana & its sisters كان وأخواتها
 The Circumstantial Accusative الحال
 The exception with إلا الاستثناء بـ إلا
 Sound & weak verb
 Number & the noun qualified by the number

# Unit 3

### **Translation:**

Translation of simple sentences from English into Arabic.

#### References

- 1. Dr. Syed Ali : Arabic for Beginners, Hippocrene Books.
- 2. Dr. W. A. Nadwi : A Practical Approach to The Arabic Language, Delhi.
- 3. J. A. Haywood & H. M. Nahmad : A New Arabic Grammar, Lund Humphries Publishers.
- 4. Amir Jamal : Arabic: Learn the Easy Way, New Delhi

# **Teaching Learning Process**

- The teacher should ask the students to read the text loudly one by one.
- Having taught a lesson, the teacher should check the students' ability of understanding by asking simple questions related to the lesson and the grammar it contains.
- The teacher should explain the grammatical points from time to time as per the need during the teaching of the text.
- The teacher should help the students in solving grammar based exercises.
- The teacher may ask the students to translate the text into English to know how much they have understood the lesson.
- The teacher should explain each and every grammatical topic by giving a number of examples.
- The teacher should involve the students in teaching-learning process and ensure every student's participation in the class.
- The teacher should inquire the grammatical rules from the students every now and then so as to inculcate the same among them.
- The teacher should ask the students to make simple sentences based on the grammar and vocabulary they have learnt.
- The teacher may ask the students to translate simple sentences into Arabic based on the grammar they have been taught.

#### **Assessment Methods**

Internal Assessment:

10 Marks
10 Marks
05 Marks
75 Marks
100 Marks

#### Keywords

- · Text
- · Reading
- · Writing
- · Words
- · Grammar
- $\cdot$  Translation

#### DSC-IV Text, Applied Grammar & Translation-II (B.A. (P)A.R. 1.6)

#### **Course Objectives:**

- 1) To make students able to read the text accurately.
- 2) To make learners well versed in Syntax and Morphology.
- 3) To make students able to translate the text.

#### **Course Learning Outcomes**

The Student will be able to:

a) Develop reading and comprehension skills through using prescribed text book.

- b) Acquire the knowledge of Arabic grammar of intermediate level.
- c) Acquire English-Arabic translation skills using simple sentences.
- d) Acquire Arabic vocabulary and learn its meanings.

### Unit 1

# **Text Book:**

Lessons:

#### Unit 2

#### Grammar:

Subjunctive Mood of the Imperfect Verb
 Jussive Mood of the Imperfect Verb
 Hamza al-Wasl & Hamza al-Qat'
 The Adverb of Time & Place

# Unit 3 Translation:

Translation of simple sentences from English into Arabic.

# References

- 1. Dr. Syed Ali : Arabic for Beginners, Hippocrene Books.
- 2. Dr. W. A. Nadwi : A Practical Approach to The Arabic Language Vol. 2, Delhi
- 3. J. A. Haywood & H. M. Nahmad : A New Arabic Grammar, Lund Humphries Publishers.
- 4. Amir Jamal : Arabic: Learn the Easy Way, New Delhi

# **Teaching Learning Process**

- The teacher will ask the students to read the Arabic text and will correct them wherever necessary.
- The teacher will help the students pronounce the Arabic words of the text correctly.
- The teacher will help the students comprehend the text and will elicit the meanings of its difficult words.
- The teacher will give the oral translation of the text in the classroom if necessary.
- The teacher will explain to the students the prescribed grammar lessons and give them activities on grammar points.
- The students will demonstrate their reading and comprehension skills by reading the text and answering the relevant questions asked by the teachers.

#### **Assessment Methods**

#### Internal Assessment:

a. Class test:	10 Marks
b. Assignment:	10 Marks
c. Attendance:	05 Marks
End Semester Exam	75 Marks

End Semester Exam:	15 Warks
Total Marks:	100 Marks

#### Keywords

Arabic language Grammar

# DSE-I Arabic Children's Stories (Reading & Comprehension) (B.A. (P)A.R. 2.1)

# **Course Objectives:**

- 1. To make the students aware of the Arabic Children's Literature.
- 2. To make them able to form the simple sentences.

# **Course Learning Outcomes**

For being expert of any language it is required to have a huge storage of vocabularies and to know how to use those vocabularies for forming a flawless sentence. by studying this paper the students will be able to:

- a) Enrich their vocabularies by memorizing the words used to narrate the story
- b) Know the way of forming the sentences in accordance with the grammar of Arabic language.
- c) Write some sentence of Arabic language and eventually to write a short story on the pattern learnt in the class

# Unit 1

# **Reading and Comprehension :**

- حكاية من نوادر جحا
- قصة فكاهية لكامل الكيلانى

Unit 2

**Reading and Comprehension**:

قصتان من مجلة الفاتح للأطفال الإلكترونية

Unit 3

# **Reading and Comprehension:**

قصيدتان من مجلة الفاتح للأطفال الإلكترونية

# **References:**

- كامل الكيلانى: مجموعة القصص
  - دار المعارف بمصر : نوادر جحا
    - مجلة الفاتح الإلكترونية

#### **Teaching Learning Process**

- The teacher will help the students in reading the Arabic words with their correct pronunciation.
- The teacher will help the students improve their reading skills through story books.
- The teacher will ask the students to copy the story texts in their notebooks and will check them.
- The teacher will explain phrases used in the story or poem along with their meaning and grammatical positions.
- The teacher will help the students in writing some sentences on the pattern of sentences used in the stories and eventually will ask them to writevery short story on their own.

#### **Assessment Methods**

Internal Assessment:

a. Class test:	10 Marks
b. Assignment:	10 Marks
c. Attendance:	05 Marks

End Semester Exam:75 MarksTotal Marks:100 Marks

#### Keywords

Reading Children's stories Kamil Kilani Joha stories

# DSE-II Translation: Arabic - English - Arabic (B.A. (P)A.R. 2.2)

# **Course Objectives:**

1. To make students translate simple sentences from English-Arabic.

2. To make students translate simple sentences from Arabic-English.

# **Course Learning Outcomes**

Translation is a very important tool to enrich the literature of any language and civilization and to promote them across the world. By studying this paper students would be able to:

a) Double their abilities in the field of language and literature.

b) Enrich and promote the literature of any language of their choice.

c) Get lucrative jobs in various fields of business, diplomacy and academia.

d) Play their role in the development of society and cultural exchange.

**Unit 1** Basics of translation:

- فن الترجمة، فوائدها وميزاتها
  - المؤهلات الأساسية للترجمة
  - ترجمة المفردات والمركبات
    - ترجمة الجمل الصغيرة

#### **Unit 2** Translation from Arabic into English

- ترجمة الجمل الطويلة
- ترجمة الفقرات العامة
- ترجمة الفقرات الصحفية السياسية والاقتصادية
  - ترجمة الرسائل الدبلوماسية

# Unit 3

Translation from English into Arabic

- ترجمة الجمل الطوىلة
- ترجمة الفقرات العامة
- ترجمة الفقرات الصحفية السياسية والاقتصادية
  - ترجمة الرسائل الدبلوماسية

#### **References:**

- 1) S.A. Rahman: Teach Yourself Arabic, New Delhi.
- 2) Mohd. Quamruddin: Translation Made Easy, U.P.
- 3) Prof. Moinudin Azami: Method of Translation, Calicut.

د. حبيب الله خان: دروس في الترجمة الصحفية

5) د.منظور عالم : نحو الإنشاء والترجمة·

#### **Additional Resources:**

- 1) Mr. Badruzzaman: Letter writing Style (Arabic English-Urdu), U.P.
  - د. حميد حسونبجية المسعودي : الترجمة من الإنجليزية إلى العربية
    - 3) د منظور عالم :نحو الإنشاء والترجمة
    - 4) د .حبيب الله خان :دروس في الترجمة الصحفية

#### **Teaching Learning Process**

- The teacher will help the students understand the method of translation by giving them specific words- meanings and phrases.
- The teacher will use white board to help the students in learning.
- The teacher will gradually teach the students how to translate sentences

#### **Assessment Methods**

10 Marks
10 Marks
05 Marks
75 Marks 100 Marks

### Keywords

Translation Language Literature

## DSE-III Khutoot: Ruq'ah & Naskh (B.A. (P)A.R. 2.3)

## **Course Objectives:**

1. To make students aware of the origin and development of Arabic script.

2. To make them familiar with different Arabic Khutoot (Arabic Fonts).

## **Course Learning Outcomes**

The students will be able to:

- a) Know the origin and development of Arabic alphabet and script.
- b) Know introduction of the Arabic scripts Naskh and Ruq'ah and their importance in modern time.
- c) Be familiar with other different Arabic scripts/fonts.
- d) Learn the skills of reading handwritten scripts.
- e) Know about different Arabic scripts/fonts of computer.
- f) Practice the most prevalent Arabic scripts: Naskh and Ruq'ah.

## Unit 1

Origin and development of the Arabic script	نشأة الخط العربي وتطوره
Introduction to Arabic script Ruq'ah	تعريف بخط الرقعة
Introduction to Arabic script Naskh	تعريف بخط النسخ

## Unit 2

Importance of the Arabic script Ruq'ah in modern time	أهمية خط الرقعة في الوقت الراهن
Importance of the Arabic script Naskh in modern time	أهمية خط النسخ في الوقت الراهن
Familiarity with different Arabic scripts	إلمام بمختلف الخطوط العربية
Pioneers of the Arabic scripts/calligraphy	رواد الخطاطين للخطوط العربية

## Unit 3

Skill of reading handwritten scripts	مهارة قراءة النصوص المكتوبة باليد
Familiarity with different Arabic scripts of computer	إلمام بمختلف الخطوط العربية الحاسوبية
Practice of the Arabic scripts: Naskh and Ruq'ah	التطبيقات العملية لخطي النسخو الرقعة

## **References:**

- مولانا نور عالم خليل الأميني: خط رقعه كيوں اور كيسے سيكھيں؟
- مركز الملك فيصل للبحوث والدراسات الإسلامية : الخط العربي من خلال المخطوطات
  - د.عادل الألوسي : الخط العربي نشأته وتطوره
- د. إبراهيم سليمان شيخ العيد، الخط العربي حضارة ومهارة، مكتبة سمير منصور، غزة، فلسطين

### **Teaching Learning Process**

- The teacher will lecture the students on historical and introductory aspects of the Arabic scripts.
- The students will practice the prescribed scripts to make their handwriting beautiful.
- The teacher will also use computer to familiarize the students with different Arabic scripts of it.

#### **Assessment Methods**

#### Internal Assessment:

a. Class test:	10 Marks
b. Assignment:	10 Marks
c. Attendance:	05 Marks

End Semester Exam:75 MarksTotal Marks:100 Marks

### Keywords

Arabic scripts

- · Naskh
- $\cdot$  Ruq'ah

## DSE-IV Composition (B.A. (P)A.R. 2.4)

## **Course Objectives:**

1. To develop among the students writing skills.

2. To teach them how to write letter, applications etc.

## **Course Learning Outcomes**

The Student will be able to:

a) Practice and develop writing processes pertaining to short essays, letters and applications.

b) Practice to organize and demonstrate ideas and thoughts through writing.

c) Learn and practice formal writing rules and techniques.

## Unit 1

Short essay writing

Unit 2

Letter writing

Unit 3

Application writing

## **References:**

- 1) مكتبة المعارف بيروت، لبنان: أحدث الرسائل العصرية
  - 2) مصطفى نجيب شاويش: المراسلات التجارية
    - 3) محمد الرابع الحسنى الندوي : معلم الإنشاء

4) Dr. Aboo Backer K P : A Handbook of Commercial Arabic, Kerala

### **Teaching Learning Process**

- The teacher will give students certain topics to practice their writing skills.
- The teacher will help the students to learn formal writing rules and techniques for drafting essays, letters and applications.
- The teacher will check the material written by the students and will correct them.
- The teacher will guide the students about the books and material helpful for improving their writing skills.

## **Assessment Methods**

Internal Assessment:	
a. Class test:	10 Marks
b. Assignment:	10 Marks
c. Attendance:	05 Marks
End Semester Exam:	75 Marks
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Total Marks: 100 Marks

## Keywords

Essay Application Writing

## GE-I Let us Read & Write Arabic (B.A. (P)A.R. 3.1)

## **Course Objectives:**

- 1. Learners will become more accurate and efficient in using a language.
- 2. Improves the fluency in the language.
- 3. Able to speak, read and write the language more efficiently.

### **Course Learning Outcomes**

The Student will be able to:

- a) Recognise, read and write Arabic Alphabets.
- b) Read short and simple sentences in Arabic.
- c) Use basic interrogative sentences in Arabic.
- d) Utter the basic vocabulary of the things around him/her in Arabic.
- e) Write the Arabic numerals from 1 to 10.

### Unit 1

- Reading & Writing Arabic
- Alphabets with different shapes
- Moon & Sun letters
- Vowel signs (short &long)
- Joining of letters
- Words with different vowels
- Reading text with vowels
- Practicing Arabic alphabets in isolated shapes, two, three, four & five letters
- Copying text
- Taking dictation

### Unit 2

Basic Vocabulary Frequently used Urdu words of Arabic origin. (100) Erroquently used vocabulary of the following basedo: (20

- Frequently used vocabulary of the following heads: (300)
- House
- Kitchen
- Office
- Class Room
- College
- Human Body
- Vegetables
- Fruits
- Name of Days
- Name of Months
- Numbers (1-10)

## Unit 3

Conversation

To learn how to make sentences using the following Particles:

أسماء الإشارة (مفرد)	ļ	لدى	عند	همزة	ھل	لا	نعم
عدد وصفي (1-10)	کم	أين	متى	لماذا	کیف	من ما	أسماء الاستفهام

## References

- 5. V. Abdur Rahim : Madinah Arabic, Vol. 1, New Delhi.
- 6. Prof. W. A.Nadwi: A Practical Approach to the Arabic Language Vol.1, New Delhi.
- 7. Reading material prepared by the Department of Arabic, ZHDC, D.U.

8. د. إحسان الرحمان: الجديد في العربية، نيو دلمي

## **Additional Resources:**

- 4. Prof.S.A.Rahman: Teach Yourself Arabic, New Delhi.
- 5. Prof.R.I. Faynan: Essential Arabic, New Delhi.
- 6. Dr. Amir Jamal: Arabic Learn the Easy Way, New Delhi.

## **Teaching Learning Process**

- The teacher should help the students in writing the Arabic letters again and again.
- When the student has learnt how to write the Arabic letters, he/she may be given dictation.
- After memorizing vocabulary, the teacher should help students practice these words in oral expression.
- The teacher should teach them how to make simple sentences using these words.
- The student should practice how to write Arabic numerals as well as how to put simple questions in Arabic.

### **Assessment Methods**

## Internal Assessment:

a. Class test:	10 Marks
b. Assignment:	10 Marks
c. Attendance:	05 Marks

End Semester Exam:75 MarksTotal Marks:100 Marks

## Keywords

Alphabets Writing Vocabulary Conversation

## GE-II Arabic for Job Seekers (B.A. (P)A.R. 3.2)

## **Course Objectives:**

1. Learners will become more accurate and efficient in using a language.

- 2. Improves the fluency in the language.
- 3. Able to speak, read and write the language more efficiently.

## **Course Learning Outcomes**

The students will be able to:

- (a) Learn the Arabic alphabet.
- (b) Learn the basic vocabulary and phrases useful in speaking and conversation.
- (c) Learn the varieties of common expressions of thanks, excuse, apology and so on.
- (d) Learn the formal and informal greetings.
- (e) Learn how to present introduction.
- (f) Learn conversational dialogues of different occasions.

## Unit 1

### Lessons on Alphabet

- Lessons on Arabic alphabet along with some frequently used words which include such letters.

## **Common Expressions**

- Formal and Informal Greetings
- Greeting of Special Days and Times
- Expressing Thanks, Excuse and Apology etc.

### Acquaintance

- Introducing oneself and acquainting with others
- Asking for guidance or directions

## Unit 2

### Questions

- Introducing common question-words and mode of questioning **Conversation on special occasions** 

## - Travel:

Booking and reservation Modes, vehicles and methods of transport Sections and formalities in an airport Documents etc.

### - Hospital:

Sign boards Staff and services Common diseases Methods of treatment and medication

## Unit 3

### Vocabulary related to Shopping:

Types and sections Rates and Bargaining Currencies Selling and buying Billing and Payments Numeral up to 10

#### Date & Timing

- Time and Date
- Week days
- Use of calendar
- Year, months, and dates
- Hijri date system

## **References:**

- 1. V. Abdur Rahim : Madinah Arabic, Vol. 1, New Delhi.
- 2. Prof. W. A.Nadwi: A Practical Approach to the Arabic Language Vol.1, New Delhi.
- 3. Reading material prepared by the Department of Arabic, ZHDC, D.U.
- 4. Dr. Amir Jamal: Arabic Learn the Easy Way, New Delhi.

د. إحسان الرحمان: الجديد في العربية، نيو دلمي

### **Additional Resources:**

- 1. Prof.S.A.Rahman: Teach Yourself Arabic, New Delhi.
- 2. Prof.R.I. Faynan: Essential Arabic, New Delhi.
- 3. Rapidex (Arabic Version), New Delhi

### **Teaching Learning Process**

- The teacher will teach vocabulary of the basic needs as prescribed in the content of the syllabus.
- The students will memorize the vocabulary with correct pronunciation.
- Spoken practice will be given priority.
- The teacher may use audio-video aids to familiarize the students with the accents of the Arabs.

# Assessment Methods

Internal Assessment:

a. Class test:	10 Marks
b. Assignment:	10 Marks
c. Attendance:	05 Marks

End Semester Exam: 75 Marks Total Marks: 100 Marks

**Keywords** Speak Arabic Functional Arabic Basic Arabic vocabulary

## GE-III Introduction to History of Arabic Language (B.A. (P) A.R. 3.3)

## **Course Objectives:**

1. To make students aware of the origin of Arabic language and its script.

2. To make them aware of the relevance of Arabic language in today's life.

## **Course Learning Outcomes**

The students will be able to:

- a) Aware of the importance of Arabic language.
- b) Know about Arabic language and its origin.
- c) Know about the origin of Arabic script.
- d) Know the relevance of Arabic language in today's life.
- e) Know about the impact of Arabic language on Hindustani languages.

## Unit 1

Origin of Arabic Language Origin of Arabic Script

## Unit 2

Role of Early Arab Aswaq (Fairs) in the development of Arabic Language Impact of Bedouin Life on Arabic Language

## Unit 3

Relevance of Arabic in today's Life Arabic Language in the Global Scenario

### **References:**

- أحمد حسن زيات : تاريخ الأدب العربي
- 2) حنا فاخوري : الجامع في تاريخ الأدب العربي
  - 3) د. كفيل أحمد القاسمي: أسواق العرب.
- 4) Philip K. Hittie : History of Arab, Palgrave Macmillan, 2002
- 5) Nicholson: A literary History of the Arabs, Delhi, 1994

### **Additional Resources:**

2) Jehad al-Omari : Understanding the Arab Culture, 2008

## **Teaching Learning Process**

- The teacher will give lecture on the prescribed topics.
- The teacher will engage the students in teaching-learning process and ensure every student's participation in the class.
- The lectures of the teacher will be followed by the classroom presentations by the students.
- The students will write concept notes.

#### **Assessment Methods**

Internal Assessment:

a. Class test:	10 Marks
b. Assignment:	10 Marks
c. Attendance:	05 Marks
End Semester Exam:	75 Marks
Total Marks:	100 Marks

#### Keywords

History Aswaq Origin Bedouin Global scenario

## GE-IV Impact of Arabic on Indian Languages (B.A. (P) A.R. 3.4)

## **Course Objectives:**

1. To make students aware about impact of Arabic on the Indian Languages.

2. To make them acquainted with the Arabic words used in Indian languages.

## **Course Learning Outcomes**

The students will be able to:

a) Know about Indo-Arab relations in different times.

- b) Know about arrival of the Arabs and the Arabic language in India.
- c) Know Urdu and Hindi words of Arabic origin.
- d) Know Urdu and Arabic proverbs which share the same meanings.
- e) Know about impact of Arabic on Indian common expressions.
- f) Know reasons of the impact of Arabic on Indian languages.

## Unit 1

Indo-Arab relations in pre-Islamic period Indo-Arab relations in early Islamic period Arabic in India

## Unit 2

Indo-Arab relations in present time Urdu words of Arabic origin (100 words) Hindi words of Arabic origin (50 words)

## Unit 3

Urdu and Arabic proverbs sharing the same meanings (20 proverbs) Impact of Arabic on Indian common expressions Reasons of impact of Arabic on Indian languages

## **References:**

- د. حبيب الله خان: الترجمة العربية في الهند بعد الاستقلال حتى عام 1990، نيودلمي 1997.
- أورنك زيب الأعظمي: حركة الترجمة في العصر العباسي، دار الحرف العربي، بيروت، لبنان (ط1)
   2005م
- سید محمود حسن قیصر امروہوی: اسلامی علوم کے ہندی مصادر، انجمن سادتِ امروہه دہلی 1999م.
- سيد محمود حسن قيصر امروبوى: المصادر الهندية للعلوم الإسلامية، ترجمة الدكتور أورنك زيب
   الأعظمي، آفاق معرفة متجددة، دمشق 2010م.
- Aurang Zeb Azmi: Glorious Movement of Translation in the Abbasid Dynasty (A.D. 750-1258), Translated by Farid bin Abdul Hafeez, Islamic Wonders Bureau, New Delhi, 2011

### **Additional Resources:**

- الشيخ ابوالحسن على الندوي : المسلمون في الهند
- د. سيد عليم أشرف الجائسي: بين اللغة العربية ولأردية، دار العلوم جائس، رائيبريلي، الهند (ط1)
   2011م.
  - ٤) ڈاکٹر رضوانه معین: اردو پر عربی کے لسانی اثرات، حیدرآباد 1998م.
    - 4) ڈاکٹر شفیع شیخ:عربی زبان وادب کا أردو پر اثر، دہلی 2000م.
      - 5) علاء الدين الندوي : التعبيرات الوجيزة العربية
      - 6) سيد سليمان الندوي : عرب وهند كيه تعلقات
      - 7) سمير عبدالحميد : المفردات العربية في اللغة الأردية
  - 8) د. سيد محمد منور نينار:تأثير اللغة العربية في لغات الهند، ترجمة قاضي عبد الرشيد الندوي، وزارة اليقافة والفنون والتراث، الدوحة، قطر (ط1) 2011م.
  - 9) Maqbul Ahmad:Indo-Arab Relations, ICCR, New Delhi,1969

#### **Teaching Learning Process**

- The teacher will deliver lecture on the thematic aspects of the content.
- The teacher will teach the above-mentioned prescribed vocabularies.
- The students will memorize the vocabularies.
- The students will prepare concept notes/summaries of the lecture and will demonstrate via presentation.

#### **Assessment Methods**

#### Internal Assessment:

a. Class test:	10 Marks
b. Assignment:	10 Marks
c. Attendance:	05 Marks
End Semester Exam:	75 Marks
Total Marks:	100 Marks

#### Keywords

- Impact
- $\cdot$  Arabic
- · Indian languages

## AECC-MIL Arabic A (Advanced Level) (B.A. (P) A.R. 4.1)

## **Course Objectives:**

1. To make students aware of essential Arabic Grammar.

2. To make them learn how to apply the grammar and enrich their vocabulary.

## **Course Learning Outcomes**

The students will be able to:

a) Learn the essential grammar of Arabic Language

b) Read and comprehends the Arabic lessons

c) Learn how to apply the grammar and enrich their vocabularies

d) Write small sentences applying the already learnt grammar andvocabularies

e) Translate simple English sentences into Arabic

## Unit 1

Text:

دروس اللغة العربية لغير الناطقين بها ج/: 1 الدكتور ف. عبد الرحيم (Lessons: 12 to 23)

## Unit 2 Grammar:

الفعل المجهول للماضي والمضارع
أبواب الفعل الثلاثي
اسم الفاعل
اسم المفعول
إن وأخواتها
الأفعال الناقصة:
کان، لیس، صار، أصبح
الجمع المذكر السالم
الجمع المؤنث السالم
الجمع المكسر
لا لنفي الجنس
ظرف الزمان وظرف المكان
الحال
العدد والمعدود

## Unit 3

## **Translation:**

Translation of simple sentences from English into Arabic

## **References:**

- 1) Dr. W.A. Nadwi: A Practical Approach to the Arabic Language.(Vol.2), New Delhi
- 2) Prof. Moinudin Azami: Method of Translation, Calicut.
- 3) Dr. Amir Jamal, Arabic Learn the Easy way, New Delhi

5) محمد ساجد قاسمى : تيسير الإنشاء

## **Additional Resources:**

1) Dr. Md. Quamruddin: Translation Made Easy

- 2) مولانا عبدالرحمن امرتسرى: كتاب النحو
  - 3) مولانا فصيح الدين دبلوى :معين المترجم
    - 4) د.منظور عالم: نحوالإنشاء والترجمة

## **Teaching Learning Process**

- The teacher will help the students develop reading skills using the prescribed text book.
- The teacher will help the students learn prescribed grammar lessons. In order to make this process easy, the teacher will use the white board as much as possible.
- The teacher will help the students in reading and understanding the Arabic text, and will give them the meaning of the difficult words used in the text.
- The teacher will explain and give the definitions and examples of the prescribed grammar lessons and will give the students relevant exercises.

### **Assessment Methods**

Internal Assessment:

a. Class test:	10 Marks
b. Assignment:	10 Marks
c. Attendance:	05 Marks

End Semester Exam:	75 Marks
Total Marks:	100 Marks

### Keywords

Arabic language Grammar Translation Vocabulary

#### AECC-MIL Arabic B (Intermediate Level) (B.A. (P)A.R. 4.2)

### **Course Objectives:**

1. To make students aware of essential Arabic Grammar.

2. To make them learn how to apply the grammar enrich their vocabulary.

#### **Course Learning Outcomes**

The Students will be able to:

a) Learn the essential grammar of Arabic Language.

b) Read and comprehend the Arabic lessons

c) Learn how to apply the grammar and enrich their vocabularies

d) Write small sentences applying already learnt- grammar and vocabularies.

e) Translate simple English sentences into Arabic.

# Unit 1

Text:

دروس اللغة العربية لغير الناطقين بها ج/1 :الدكتور ف. عبد الرحيم Lessons: 1 to 11

#### Unit 2 Grammar:

<b>, , , , , , , , , ,</b>
المذكر والمؤنث
المعرفة والنكرة
المفرد والجمع
أسماء الإشارة
الضمائر المنفصلة والضمائر المتصلة
الإضافة: المضاف والمضاف إليه
النعت والمنعوت
المبتدأ والخبر :الجملة الاسمية
حروف الجر: من، في، إلى، على، لـ، بـ
تصريف الفعل الماضي
تصريف الفعل المضارع
الجملة الفعلية: الفعل و الفاعل
الجملة الفعلية: الفعل والفاعل والمفعول

#### Unit 3 Translation: Translation of simple sentences from English into Arabic

#### **References:**

- 1) Prof. Moinuddin Azami: Method of Translation, Calicut
- 2) Dr. W. A. Nadwi: A Practical Approach to the Arabic Language.(Vol.1), New Delhi
- 3) Dr. Amir Jamal: Learn Arabic the Easy Way, New Delhi
  - علي الجارم ومصنفى أمين، النحو الواضح في قواعد اللغة العربية.

6) محمد ساجد قاسمى : تيسير الإنشاء

#### **Additional Resources:**

- 1) Dr. Md. Quamruddin: Translation Made Easy, U.P.
- 2) Dr. Syed Ali: Arabic For Beginners, Hippocrene Books.
  - 3) مولانا عبدالرحمن امرتسرى: كتاب النحو
    - 4) مولانا فصيح الدين دبلوى :معين المترجم
      - 5) د.منظور عالم: نحوالإنشاء والترجمة

### **Teaching Learning Process**

- The teacher will help the students develop reading skills using the prescribed text book.
- The teacher will help the students learn prescribed grammar lessons. In order to make this process easy, the teacher will use the white board as much as possible.
- The teacher will help the students in reading and understanding the Arabic text, and will give them the meaning of the difficult words used in the text.

#### **Assessment Methods**

Internal Assessment: a. Class test: b. Assignment: c. Attendance:	10 Marks 10 Marks 05 Marks
End Semester Exam: Total Marks: <b>Keywords</b> Durusul Lughah Al-A Arabic language Grammar Translation	100 Marks
Vocabulary	

## AECC-MIL Arabic C (Basic Level) (B.A. (P)A.R. 4.3)

## **Course Objectives:**

- 1. To make students aware of essential Arabic Grammar.
- 2. To make them learn how to apply the grammar enrich their vocabulary.

## **Course Learning Outcomes**

The Student will be able to:

- a) Recognise, read and write Arabic Alphabets.
- b) Read short and simple sentences in Arabic.
- c) Use basic interrogative sentences in Arabic.
- d) Utter the basic vocabulary of the things around him/her in Arabic.
- e) Write the Arabic numerals from 1 to 10.

## Unit 1

Reading & Writing Arabic

- Alphabets with different shapes
- Moon & Sun letters
- Vowel signs (short &long)
- Joining of letters
- Words with different vowels
- Reading text with vowels
- Practicing Arabic alphabets in isolated shapes, two, three, four & five letters
- Copying text
- Taking dictation

### Unit 2

**Basic Vocabulary** 

- Parts of the Human Body
- Relations
- Household Articles
- Classroom
- Colours
- Fruits
- Vegetables
- Birds
- Animals
- Numbers (1-10)
- Name of the Days

## Unit 3

Conversation

Usage of the following:

أسماء الإشارة(مفرد)	٢	لدى	عند	همزة	ھل		لا	نعم
عدد وصفي (1-10)	کم	أين	متى	لماذا	کيف	ما	من	أسماء الاستفهام

## References

- 1. V. Abdur Rahim : Madinah Arabic, Vol. 1, New Delhi.
- 2. Prof. W. A.Nadwi: A Practical Approach to the Arabic Language Vol.1, New Delhi.
- 3. Reading material prepared by the Department of Arabic, ZHDC, D.U.

د. إحسان الرحمان: الجديد في العربية، نيو دلمي

## **Additional Resources:**

- 1. Prof.S.A.Rahman: Teach Yourself Arabic, New Delhi.
- 2. Prof.R.I. Faynan: Essential Arabic, New Delhi.
- 3. Dr. Amir Jamal: Arabic Learn the Easy Way, New Delhi.

## **Teaching Learning Process**

- The teacher should help the students in writing the Arabic letters again and again.
- When the student has learnt how to write the Arabic letters, he/she may be given dictation.
- After memorizing vocabulary, the teacher should help students practice these words in oral expression.
- The teacher should teach them how to make simple sentences using these words.
- The student should practice how to write Arabic numerals as well as how to put simple questions in Arabic.

### **Assessment Methods**

Internal Assessment:

a. Class test:	10 Marks
b. Assignment:	10 Marks
c. Attendance:	05 Marks

End Semester Exam:75 MarksTotal Marks:100 Marks

## Keywords

Alphabets Writing Vocabulary Numbers Conversation

## AEEC-I Arabic for Beginners (B.A. (P)A.R. 5.1)

## **Course Objectives:**

- 1. Learners will become more accurate and efficient in using a language.
- 2. Improves the fluency in the language.
- 3. Able to speak, read and write the language more efficiently.

### **Course Learning Outcomes**

The Student will be able to:

- a) Recognise, read and write Arabic Alphabets.
- b) Read short and simple sentences in Arabic.
- c) Use basic interrogative sentences in Arabic.
- d) Utter the basic vocabulary of the things around him/her in Arabic.
- e) Write the Arabic numerals from 1 to 10.

#### Unit 1

Reading & Writing Arabic

- Alphabets with different shapes
- Moon & Sun letters
- Vowel signs (short &long)
- Joining of letters
- Words with different vowels
- Reading text with vowels
- Practicing Arabic alphabets in isolated shapes, two, three, four & five letters
- Copying text
- Taking dictation

### Unit 2

Basic Vocabulary Frequently used Urdu words of Arabic origin. (100) Frequently used vocabulary of the following heads: (300)

- House
- Kitchen
- Office
- Class Room
- College
- Human Body
- Vegetables
- Fruits
- Name of Days
- Name of Months
- Numbers (1-10)

## Unit 3

To learn how to make sentences using the following Particles:

ſ	أسماء الإشارة (مفرد)	Ĺ	لدى	عند	همزة	ھل	لا	نعم
	عدد وصفي (1-10)	کم	أين	متى	لماذا	کيف	من ما	أسماء الاستفهام

#### References

- 1. V. Abdur Rahim : Madinah Arabic, Vol. 1, New Delhi.
- 2. Prof. W. A.Nadwi: A Practical Approach to the Arabic Language Vol.1, New Delhi.
- 3. Reading material prepared by the Department of Arabic, ZHDC, D.U.

4. د. إحسان الرحمان: الجديد في العربية، نيو دلمي

#### **Additional Resources:**

- 1. Prof.S.A.Rahman: Teach Yourself Arabic, New Delhi.
- 2. Prof.R.I. Faynan: Essential Arabic, New Delhi.
- 3. Dr. Amir Jamal: Arabic Learn the Easy Way, New Delhi.

### **Teaching Learning Process**

- The teacher should help the students in writing the Arabic letters again and again.
- When the student has learnt how to write the Arabic letters, he/she may be given dictation.
- After memorizing vocabulary, the teacher should help students practice these words in oral expression.
- The teacher should teach them how to make simple sentences using these words.
- The student should practice how to write Arabic numerals as well as how to put simple questions in Arabic.

#### **Assessment Methods**

#### Internal Assessment:

a. Class test:	10 Marks
b. Assignment:	10 Marks
c. Attendance:	05 Marks

End Semester Exam:75 MarksTotal Marks:100 Marks

### Keywords

- Alphabets
- · Writing
- · Vocabulary
- $\cdot$  Conversation

## AEEC-II Arabic Composing & Setting (B.A. (P)A.R. 5.2)

## **Course Objectives:**

1. To make students aware of the Arabic typing and use of computer.

2. To make them familiar with different Arabic softwares.

## **Course Learning Outcomes**

The Student will be able to:a) Type Arabic through the keyboard.b) Make different types of documents on Arabic related software.c) Modify the text in the document.d) Modify the document by using options from the Insert Menue) Give footnotes or page numbers in the document.f) Print the document.

## Unit 1

Typing Typing of Alphabets تنضيد الحروف الأبحدية

تنضيد الكلمات Typing of Words

Unit 2 Composing Preparing of tables إعداد الجداول

إعداد الفقرة Preparing of the paragraph

## Unit 3

Setting Text: Cut, Copy, Paste, Increase/Decrease Font, Shading & Italics القطع والنسخ واللصق والتكبير والتصغير والتظليل والإمالة

كتابة الحواشي والترقيم Footnotes & Page Numbering

إعداد وتنسيق الصفحة Page Setup & Page formatting

## **References:**

PCfone: Arabic Typing Tutor, Version 3.3 Arabic Typing : Kevin Newton, USA Rapidex Computer Course, New Delhi

شفقت على : مكمل كمپيوٹر ٹريننگ گائڈ

## **Teaching Learning Process**

- The teacher should give an introduction of the computer; its use and importance.
- The teacher should describe the main parts of the computer: input and output devices.
- The teacher should make the students aware of the different keys dedicated to different Arabic alphabets.
- The teacher should explain the functions of different keys available on the keyboard.
- The teacher should help the students in composing different types of documents in MS Word or Inpage.
- The teacher should give a brief introduction of different Software available like MS Excel, MS PowerPoint etc.
- The teacher should ensure that every student becomes self sufficient in day today work related to computers.

#### **Assessment Methods**

Internal Assessment:

a. Class test:	10 Marks
b. Assignment:	10 Marks
c. Attendance:	05 Marks
End Semester Exam:	75 Marks

Total Marks: 100 Marks

## Keywords

Alphabets Typing Key Composing Setting MS Word Inpage

## AEEC-III Computer Literacy (Arabic Software & Websites) (B.A. (P)A.R. 5.3)

## **Course Objectives:**

1. To make students aware of the Arabic typing and use of computer.

2. To make them familiar with different Arabic softwares.

3. To make them familiar with different Arabic websites.

### **Course Learning Outcomes**

The Student will be able to:

a) Make different types of documents on Arabic related software.

b) Modify the text in the document.

c) Modify the document by using options from the Insert Menu.

d) Give footnotes or page numbers in the document.

e) Surf different Arabic websites for Academic purpose.

f) Visit different Online Arabic New Channels.

g) Use different Online Arabic Dictionaries.

h) Benefit from Arabic e-library.

### Unit 1

برنامج إم إس ورد العربي MS Word Arabic

### Unit 2

برنامج إم إس باور بوائنت العربي MS PowerPoint Arabic

### Unit 3

Website & Online Dictionary Watching Arabic news channels مشاهدة القنوات الإخبارية العربية

قناة بي بي سي العربية BBC

قناة الجزيرة العربية Al-Jazeera

Arabic e-library المكتبات العربية الإلكترونية

القواميس العربية الإلكترونية Online Arabic Dictionaries

### **References:**

Rapidex Computer Course

شفقت على : مكمل كمييوٹر ٹريننگ گائڈ

## **Teaching Learning Process**

- The teacher should give an introduction of the computer; its use and importance.
- The teacher should describe the main parts of the computer: input and output devices.
- The teacher should make the students aware of the different keys dedicated to different Arabic alphabets.
- The teacher should give a list of shortcut keys used in Arabic composing.
- The teacher should help the students in composing different types of documents in MS Word or MS PowerPoint.
- The teacher should give a brief account of other Software like Inpage & MS Excel.
- The teacher should help the students in surfing different Arabic News Channels.
- The student should be trained to benefit from the Online Arabic Dictionaries.
- The teacher should guide the students how to use Arabic e-library.

### **Assessment Methods**

Internal Assessment:a. Class test:10 Marksb. Assignment:10 Marksc. Attendance:05 MarksEnd Semester Exam:75 MarksTotal Marks:100 Marks

### Keywords

MS Word MS PowerPoint Inpage Composing Website BBC Al-Jazeera e-library

## AEEC-IV Arabic World: A Brief Introduction (B.A. (P)A.R. 5.4)

## **Course Objectives:**

- 1. To make students acquainted with the history of Arab world and it's Culture.
- 2. To make them aware about the influence of the Arabs on the world trade.

### **Course Learning Outcomes**

The students will be able to:

- a) Know about Arab world and its culture.
- b) Know about Arab world when it was under Ottoman caliphate and under other colonies.
- c) Know about post-colonial Arab world.
- d) Know how the Arab world is the source of the most of the world's oil and how they influence and reach world trade.

#### Unit 1

Brief history of the old Arab world Brief introduction of the modern Arab world Geographical introduction of the modern Arab world

#### Unit 2

Arab under the Ottoman Caliphate Arab in the colonial period Impact of the Ottoman caliphate and colonialism on the Arab society

### Unit 3

Post-colonial Arab world Formation of the modern Arab states Arab society after the discovery of petrol

#### **References:**

- الشيخ محمد الرابع الحسني الندوي :جزيرة العرب
- 2) Basheer Ahmad Jamali : Glimpses of Modern Arab World, Delhi, 2006
- 3) Halim Barakat: The Arab World: Society, Culture and State, California, 1993
- 4) Jehad al-Omari : Understanding the Arab Culture, 2008
- 5) Andrew Hammond: Popular Culture in the Arab World, American Press in Cairo, 2007

#### **Additional Resources:**

- 1) Dr. Muhammad Uzair: Daulat-e-Uthmania (Urdu), Mushtaq Book Corner, 2016
- 2) Donald Quataert: The Ottoman Empire 1700-1922, Cambridge University Press, 2005
- 3) Arthur Goldschmidt Jr.: A Concise History of the Middle East, West view Press, 2012

## **Teaching Learning Process**

- The teacher will give lecture on the prescribed topics.
- The teacher will use map to introduce the modern Arab world.
- The lectures of the teacher will be followed by the classroom presentations by the students.
- The students will write the concept notes.

### **Assessment Methods**

Internal Assessment:a. Class test:10 Marksb. Assignment:10 Marksc. Attendance:05 MarksEnd Semester Exam:75 MarksTotal Marks:100 Marks

### Keywords

Arab world Arab map Arab states Discovery of petrol